



## Virginia Farm Bureau Women's Annual Program Report

**Program Activity criteria: A total of 100 pts will be given to each county that adheres to the point values listed on this annual report. This evaluation will determine the Outstanding Women's Program announced at the Women's Conference in March.**

**25 pts (max.) for Outstanding Women's Activity submitted**

**10 points** Did your committee establish goals and submit them to the county FB Board of Directors Department by October 15<sup>th</sup>?

**Yes or No**

How many times did the committee meet from October, 2010 to October, 2011? \_\_\_\_\_

**10 points** Did the county committee submit a budget for county FB Director's approval?

**Yes or No**

**10 points** Did the committee provide at least 6 reports to the county Board of Directors?

**Yes or No** If no, how many? \_\_\_\_\_

Did the committee provide an activity summary report at the county annual membership meeting? **Yes or No**

**15 points** Did the committee actively seek new committee members to serve on the committee?

**Yes or No** If yes, how many new members were recruited? \_\_\_\_\_

How many volunteer hours did the committee members spend representing Farm Bureau? \_\_\_\_\_

**30 points total** Contests offered (5 pts. for each contest offered for a total of 30 pts)

Contest –Offered (√) (please check if offered)	Number of county participants	Number submitted to state office
Poster		
Photo		
Essay		
Outstanding Young Ag.		
FB Ambassador		
Farm Woman of the Year		
Other:		

The following meetings were attended by county Farm Bureau women:

Event:	Number of attendees:
County annual membership meeting	
Women's Conference	
Regional Leadership Meetings/Policy Development meetings	
District/Regional Workshops	
VFBF Convention	
Senatorial Meetings	
AFBF Convention	
AFBF Leadership Conference	
County Board of Supervisor meetings – No. of meetings _____	
County School Board meetings – No. of meetings _____	
Others: (use back of report if necessary)	

**Form Due to Women and Young Farmers Dept. – October 15<sup>th</sup>.**

\_\_\_\_\_ **County Farm Bureau**  
 \_\_\_\_\_ **Women's Chair signature**  
 \_\_\_\_\_ **County President's signature**



**Application form – Outstanding Women’s Activity  
Farm Bureau Women’s Program  
Virginia Farm Bureau Federation  
Women’s and Young Farmer Department**

County Farm Bureau \_\_\_\_\_

County Chair Signature \_\_\_\_\_

County President Signature \_\_\_\_\_

THE VFBF WOMEN’S PROGRAM PURPOSE STATEMENT: *The VFBF Women’s Program promotes agriculture and educates our communities on the importance of the agriculture industry.* The **Outstanding Women’s Activity Award** annually recognizes county Women’s programs that have fulfilled this purpose through their Farm Bureau programs.

This award will recognize one county Women’s Program from each District, and from this district recognition, one state winner demonstrating excellence and innovation in fulfilling the above purpose statement will be selected.

**Counties may only submit one award recognition application per year.**

**Applications are to be received by the Virginia Farm Bureau Federation office, Richmond Virginia no later than 4:15 p.m. October 15th.**

**The following criteria will be used in evaluating entries:**

- **Projects must be approved by county Farm Bureau Board of Directors**
- **Project accomplished in cooperation with Women’s Committee members Young Farmers, County Farm Bureau Board of Directors, Farm Bureau Staff, and/ or community partners (if applicable).**
- **Creative use of resources**
- **Interaction with non-farming public, Farm Bureau members, etc.**
- **Application preferred be typewritten or word processed. Handwritten applications must be legible to be accepted**

**Program/project Description**

Title of Program/Project \_\_\_\_\_

Date of Program/Project \_\_\_\_\_

Was this program/project approved by the county Farm Bureau Board of Directors?  
Yes/No (circle one)

What were the intended goals to be accomplished?

\_\_\_\_\_

Who was the target audience(s)? \_\_\_\_\_

\_\_\_\_\_

over

Who was involved in the planning process? (project leader, project participants including FB members, committees, board of directors, FB Staff, community partners, agencies, etc.

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How was the program/project conducted? Outline the steps taken to carry out the event

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**Budget**

Provide a summary of costs and source of funds associated with this project

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**Evaluation/Summary**

Was the goal met? If so how do you know it was attained, be specific?

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Were surveys/other measurements utilized and if so what were the results?

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What areas could be improved, expanded, deleted, and why?

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**Attachments**

Please provide any additional information, such as photos or copies of news paper clippings that highlight the program/project offered.

**NOTE:** Women's Annual Program Report **must** accompany this form.